

## CODE OF ETHICS AND PRACTICES

A Code of Ethics and Practices, for film & television production in the Province of Alberta, has been composed and endorsed by the motion picture companies and labour organizations operating in the Province of Alberta. This condensed version has been reprinted with approval from the Directors Guild, Alberta Locations Caucus. Phone: (403) 217-8672

### Cast & Crew Members

- Will provide proper notification to neighbourhood residents, merchants & businesses;
- Will observe designated parking areas for production & crew vehicles;
- Will display vehicular parking permits / passes as required;
- Are asked to keep noise levels as low as possible and will apply to City of Calgary, Bylaw Services for a noise exemption permit if filming activities extend past the designated noise bylaw hours (10:00 pm thru 7:00 am)
- May not remove, move or tow illegally parked vehicles without prior approval;
- Will be responsible for daily bagging & removal of garbage
- Are asked to eat scheduled meals in the designated area;
- Are requested to use the designated smoking areas & butt cans provided;
- May not remove, trim or cut any vegetation or trees;
- May not trespass or access neighbouring properties;
- May not bring unauthorized guests or pets on location;
- Shall display common sense & good taste in clothing, use of safety equipment & public display of equipment boxes or vehicles;
- Will refrain from use of lewd or improper language;
- Are requested to use allocated washrooms only;
- Must communicate all damage to the Production or Location Manger promptly. Reports of this damage must be provided to the Film, Television & Creative Industries office who will then contact the relevant City of Calgary Business Unit immediately;
- Will take precautions to ensure the health & safety of all persons in and around the film location;

In addition, Cast & Crew Members are expected to:

- Refrain from physical, sexual or verbal harassment, as this is a serious offence;
- Abstain from drinking alcoholic beverages on location, a zero-tolerance policy is in effect;
- Be responsible for individual actions while on location;

Your cooperation and adherence to the Code of Ethics and Practices is appreciated.